



Muskoka Arts & Crafts Inc.

56<sup>th</sup> Annual Summer Show

July 20-22, 2018

**FOOD VENDOR CALL FOR ENTRY**

**Application Deadline: May 31, 2018**

**Annie Williams Memorial Park in Bracebridge**

### About Our Show

This is Muskoka's most popular, largest and longest running outdoor art and craft show. Two hundred artists from Muskoka, greater Ontario and Canada display their work in a beautiful park setting to an anticipated audience of approximately 20,000 enthusiastic people. The annual Summer Show is the major fund-raising project for Muskoka Arts & Crafts, a non-profit, community-based arts organization.

### Date, Hours & Location

- July 20-22, 2018
- Friday, 10am-6pm; Saturday, 10am-6pm; Sunday, 10am-4pm.
- Annie Williams Memorial Park, Bracebridge, Ontario

### Show Cost

\$320.92 (\$284 + \$36.92 HST)

### Vendor Requirements

#### ▪ MENU

We like to provide our visitors and exhibitors with a variety of foods. Therefore, no more than two food vendors may sell the same food. Food vendors are permitted to sell only that food which was approved by the Muskoka Arts & Crafts. This stipulation does not apply to drinks.

#### ▪ PUBLIC HEALTH UNIT

You are required to complete a Simcoe Muskoka District Health Unit Application for Special Events Food Service and submit it to the Health Unit a minimum of ten days prior to the Summer Show. Past experience has shown, however, that an earlier submission is required.

#### ▪ FIRE EXTINGUISHERS

You are required to have a fire extinguisher present at your booth.

#### ▪ BOOTH FEE PAYMENT

Booth fees are due at the time of application by cheque, money order or credit card. Cheques or money orders

are made payable to Muskoka Arts & Crafts. Cheques post-dated past May 31 are not permitted. Any cheques returned by the banks due to insufficient funds are subject to a \$25 fine.

#### ▪ BOOTH HOURS

**Your booth must remain open during show hours.**

Under no circumstances should you close down your food booth during show hours without first consulting the Show Co-ordinator who is present at the Information Booth.

#### ▪ EXHIBITOR & VOLUNTEER EXPRESS LINES

To facilitate the hectic schedule of the exhibitors and volunteers, Food Vendors are asked to have an express line, using signs provided by Muskoka Arts & Crafts, for exhibitors and volunteers to order and receive food.

### Set-Up

You may set up Thursday, July 19, between 8am and 6pm, or Friday, July 20, between 8am and 9am.

### Hydro & Water

There is limited access to hydro and water. Access to electricity is limited to 15 amps per outlet. There are only two 220V outlets available. You must bring extension cords and hoses. The use of generators must receive permission in advance. Generators must be quiet when running and cannot be left running overnight.

### Security

Overnight security is provided Thursday, Friday and Saturday. You are responsible for your own liability insurance. Muskoka Arts & Crafts is not responsible for any damage, breakage or theft of your work, booth or display props. A copy of your public liability Certificate of Insurance with a minimum amount of \$1 million must included with your application.

**PLEASE TURN OVER**

## Cancellations

Twenty-five (25) percent of the food booth fees will be withheld if you cancel before June 30, 2018. For cancellations received between July 1 and July 7, 2018, fifty (50) percent of the booth fees will be withheld. Food booth fees will not be refunded for any cancellations received between July 8 and July 19, 2018. Food booth fees are not refunded for any vendor who fails to attend the show. Fees are refunded, in full, for any Food Vendor not approved by the Simcoe Muskoka District Health or if Muskoka Arts & Crafts cancels an exhibitor's application.

## How to Apply

To be considered, your application must include the following:

- a detailed list of your menu (including drinks)
- a cheque in the amount of \$320.92 (\$284 + \$36.92 HST)
- a signed Summer Show-Food Vendor Contract

## Application Deadline

Your application must reach the office of Muskoka Arts & Crafts on or before May 31, 2018.

## The Selection Process

You will be notified of your acceptance status by the end of May. Upon acceptance, you will be sent a confirmation email, contact information for a Simcoe Muskoka District Health Unit and maps to Bracebridge and Annie Williams Memorial Park.

## Questions

If you have any questions or comments, please contact Muskoka Arts & Crafts.

TELEPHONE ■ 705-645-5501

FAX ■ 705-645-0385

WEB SITE ■ [www.muskokaartsandcrafts.com](http://www.muskokaartsandcrafts.com)

E-MAIL ■ [info@muskokaartsandcrafts.com](mailto:info@muskokaartsandcrafts.com)

CANADA POST ■ Box 376, Bracebridge, ON, P1L 1T7

COURIER ■ 15 King Street, Bracebridge, ON, P1L 1H4



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## FOOD VENDOR APPLICATION

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Annie Williams Memorial Park in Bracebridge

\_\_\_\_\_  
SURNAME

\_\_\_\_\_  
FIRST NAME

\_\_\_\_\_  
BUSINESS NAME (This is the name you will be listed by in the Summer Show Program)

\_\_\_\_\_  
STREET/BOX/R.R.

\_\_\_\_\_  
CITY/TOWN

\_\_\_\_\_  
PROVINCE

\_\_\_\_\_  
POSTAL CODE

(\_\_\_\_\_) \_\_\_\_\_  
AREA CODE TELEPHONE

\_\_\_\_\_  
E-MAIL

\_\_\_\_\_  
SIZE OF SPACE REQUIRED

\_\_\_\_\_  
DO YOU REQUIRE ACCESS WATER?

\_\_\_\_\_  
IF YOU REQUIRE ELECTRICITY, PLEASE LIST AMPS AND NUMBER OF SOCKETS REQUIRED (See Call for Entry)

### PAYMENT

CHEQUE

VISA

MASTERCARD

MONEY ORDER

\_\_\_\_\_  
CREDIT CARD #

\_\_\_\_\_  
EXPIRY DATE

\_\_\_\_\_  
V CODE

**I HAVE READ THE CALL FOR ENTRY AND AGREE TO ABIDE BY THE RULES ESTABLISHED.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**PLEASE TURN OVER**

